

Drug-Free Communities (DFC) Support Program

FY25 Notice of Funding Opportunities (NOFOs) Frequently Asked Questions (FAQs)

Overview: This document contains FAQs compiled after a review of the inquiries submitted via the DFC_NOFO@cdc.gov mailbox. Any additional inquiries can be sent to the DFC NOFO Inbox DFC_NOFO@cdc.gov. For fiscal-related questions, please reach out to the Office of Grant Services at DFC_OGS@cdc.gov.

Eligibility

1. Does the mission statement need to explicitly state youth as our primary focus?

Please refer to the "Eligibility" section of the Notice of Funding Opportunity (NOFO) located on pg. 7, which states the statutory eligibility requirements where a coalition's main mission statement must be related to youth substance use prevention. If your mission statement has a focus on substance use prevention, you would be deemed eligible. Please also ensure to highlight prevention and youth in your work plan, other parts of the narrative, and meeting minutes.

2. Can a fiscal agent support two separate coalitions?

No. An organization serving as a fiscal agent may only hold one DFC grant at a time and therefore cannot serve as a fiscal agent for more than one coalition at a time. Please note that the 10-year funding limit does not apply to fiscal agents. If a coalition's grant funding period has ended, you may serve as the fiscal agent for another coalition.

3. Years ago, there was a requirement that 5 of the 7 Strategies for Community-level Change needed to be included in the workplan *for each objective*. Can you tell us if that is still the case with this new grant? Can each objective have less than 5 of these strategies?

There is no requirement for a certain number of objectives for each strategy. Please refer to the 'Work Plan' section of the NOFO which outlines how to best organize your Work Plan (or 12-month action plan). Since the workplan is for a 12-month period, you would only need to include any objectives and strategies you could achieve within those 12-months.

Budget and Match

1. Since the AOR must be an employee of the organization, does that mean they must be paid?

No, the AOR could donate their time and effort. The AOR must be an employee of your organization and must be identified in the Personnel budget category as either federal or non-federal. If they are identified as non-federal, this means that they would be providing their services in-kind and therefore would not be paid from DFC award funds.

The AOR is the representative of your organization with the authority to act on your organization's behalf in matters related to the award and administration of grants.

- In signing a grant application, the AOR agrees that your organization will assume the obligations of the award. These responsibilities include overseeing the financial aspects of the grant and the performance of the grant-supported project or activities as specified in the approved application.

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- 2. In the longer budget narrative, there is a section for future years funding. Do we need to make this accurate for years 7-8 and 9-10 respectively for the match or can we use the first year 100% match knowing we will provide a new budget/action plan at the continuation marks for the grant?**

No. Applicants are not required to submit match for the out-years at time of application. Per page 8 of the NOFO, applicants must submit a budget and budget narrative that requests no more than \$125,000 in federal funds and outlines 100 percent in non-federal match.

- 3. What constitutes a match for this funding opportunity?**

Please refer to the "Cost-sharing and matching funds" section of the NOFO on pages 10-11 for more details.

Some examples of in-kind match include the value of goods and services donated to the operation of the DFC coalition, including but not limited to office space, volunteer secretarial services, pro bono accounting services, other volunteer services to support the coalition's work, and opioid settlement funds. In-kind match support may also include training programs sponsored by other coalitions or partners for the community.

- 4. Can funded staff FTE time be considered in-kind support?**

No. If the individual is being paid from award funds the time and effort cannot be considered in-kind support. As a reminder, in-kind services provided by key personnel including the program director and authorized organization representative should be listed separately as non-federal within the personnel section of the budget.